



COACHING SKILLS FOR MANAGERS AND EXECUTIVES

Taking
Coaching Skills
to new heights



Four easy ways to register:

Phone: +1-706-542-3537 or

800-811-6640 (toll free in the USA)

Fax: +1-706-542-7537

Email: questions@georgiacenter.uga.edu

Coaching Skills for Managers and Executives Syllabus

This challenging 16-hour workshop, taught by the authors of "The Sherpa Guide: Process-Driven Executive Coaching" will deliver techniques that are defining the coaching industry, and teach the mindset that makes them powerful tools for change.

Course Description

In a dynamic environment, where new leaders must be developed all the time, in-house coaching can make new hires successful, enable promotions and rescue careers. The "coaching leader" guarantees stability and success in any organization.

This Course Includes:

- Proven methods for removing resistance to coaching,
- A clear-cut way to create time for coaching and
- Diagnostics that guide the coach to optimum effectiveness.

Great leaders always master clear delivery of expectations. The course will offer a detailed process for creating clear expectations that leaders can teach inside their organizations.

When accountability is a positive force in the workplace, everyone works to their full potential. The course includes ways to build the constructive accountability that makes teams thrive.

Day 1

Morning Session (8:15a.m. – 11:45a.m.)

- The Leader's Role as a Coach - creating higher levels of performance
- The Sherpa method – a proven path to peak performance
- Coaching moments and coaching meetings

Afternoon Session (12:45 – 4p.m.)

- The Sherpa Stance - Four ways to focus on business behavior
- Coaching Meetings: The Toolbox
 - Personal inventory
 - Discovery Shield



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Center for Continuing Education



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Day 2

Morning Session (8:15a.m. – 11:45a.m.)

- Expectation Mountain
 - A process for delivering and living out expectations
 - Building a culture of communication
- Weakness Mountain
 - Sorting through problems, symptoms and opportunities
 - Determining direction for the client / employee

Afternoon Session (12:45p.m. – 4p.m.)

- Next steps
 - Path selection and resources
- Accountability House
 - Responsibility as a positive factor

Day 3

Morning Session (8:15a.m. – 11:45a.m.)

- Personalizing the process: Coaching styles
- Action plans for executives and managers
- Summary and conclusions

For more information about [Coaching Skills for Managers and Executives](#) contact questions@georgiacenter.uga.edu or call +1-706-542-3537.



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