



## FINANCIAL MANAGEMENT TRAINING: Governmental Accounting

### How to Contact Us:

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### How Does *Introductory Governmental Accounting — Part I* Work?

*Introductory Governmental Accounting — Part I* is a self-study training course offering the basics of accounting in a governmental environment. Delivered via the Internet, the course allows you to progress at your own pace, augmented by consultation with an accounting professional, upon request. The courses (*Part I*, *Part II*, and *Intermediate*) must be taken in sequence.

*Introductory Governmental Accounting — Part I* will familiarize you with the basic accounting equation and how transactions affect that equation. You will also learn the elements of financial reports, and be aware of Generally Accepted Accounting Principles (GAAP) for state and local governments. In addition, you will learn to record financial transactions using the modified accrual basis of accounting used by governmental funds. You have up to three (3) months to work through the ten (10) course lessons, including a case study. After successfully completing *Part I*, you are eligible to enroll in *Introductory Governmental Accounting, Part II*.

### Course Requirements

To complete this course, you will read the lessons, answer the Lesson quizzes, and complete the exercise at the conclusion of each lesson. You must score at least 70% on each of the lesson exercises, and complete the course's case study, before you will be permitted to attempt the final examination.

### About the Final Examination

The final is a timed exam. You have up to 45 minutes to complete the online exam for *Part I*. You must complete the exam in one session. Therefore, you must allow for adequate uninterrupted time. The online final examination consists of 50 objective, randomly generated questions. Each question in the final exam will be presented to you one at a time. You must answer each question before going on to the next question. You will not have the opportunity to revisit any question once you have answered and saved your answer to each question. You must earn 70% or greater on the exam to successfully complete this course. If you do not earn a 70% or greater on the final exam in your first attempt, one retest is available online. The retest is randomly selected and will not duplicate the same questions as the original exam (first attempt). Once the examination has been submitted for grading, you will learn your results immediately. In addition, you will be able to see the answers to each question and know which questions you missed as well as the correct answer. If you do not successfully pass the second attempt, you must re-register for the online course.

### Enroll Anytime. Register Now!

For more information about the **Governmental Finance Courses**, contact us at [questions@georgiacenter.uga.edu](mailto:questions@georgiacenter.uga.edu) or by telephone at +1-706-583-0424.