



## GOVERNMENTAL FINANCE ONLINE COURSES: Treasury Management

### How to Contact Us:

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### Treasury Management — Frequently Asked Questions

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#### For whom is the *Treasury Management* course designed?

This course is designed primarily for local governmental employees who require knowledge of cash management and investments.

The course also fulfills a core Level I requirement for local government employees who are enrolled in the Local Government Financial Management Certification Program.

#### Are there any prerequisites for enrolling in *Treasury Management*?

No, there are no prerequisites for enrolling in *Treasury Management*.

#### Can my government enroll multiple employees? Do you offer group discounts?

Yes! Your government can enroll multiple employees. However, at this time no group discounts are offered.

### **Why should I complete the course?**

By completing *Treasury Management*, you will gain knowledge and skills that will familiarize you with the legal and political considerations and parameters within which a treasury management system functions. You will also learn how governments utilize investment economics and various investment alternatives. In addition, you will learn about banking systems and how they affect local government treasury management and the concepts of contracting for banking services.

*Treasury Management* meets a Level I core course requirement for local Georgia governmental employees in the *Finance Officer Certification Program*.

### **What do I receive when I complete *Treasury Management*?**

Successful graduates of *Treasury Management* will receive 1.2 continuing education units (CEUs)/12 continuing professional education units (CPEs) from the University of Georgia. To meet CPE documentation requirements, University of Georgia CEU transcripts are available at any time upon written request.

### **How long does it take to complete *Treasury Management*?**

One month (30 days) is allowed from the time that you register for the course. A one-month extension can be granted for a nominal fee (\$50 US). Contact [student@georgiacenter.uga.edu](mailto:student@georgiacenter.uga.edu) for more details or [click here](#) to pay for a one-time, 30 day extension.

### **How much time will I need to devote to study?**

Former students have reported spending nearly 1.5 study hours per lesson.

### **Can I move about the course and study the lessons in any order or must I follow the lessons in numerical order?**

You must begin with lesson 1 and progress through each lesson as presented. Your successful completion of the applicable quizzes and/or matching exercises will allow you to progress (and access the online assessment tools) to the next lesson. Once you have successfully completed all of the lessons and the final matching exercise, you will have access to the final online course examination.

### **Can I enroll/purchase the lessons separately?**

In order to earn credit for *Treasury Management* and earn your CEUs or CPEs, the course must be taken in its entirety. The lessons are not sold separately.

### **Do I have to purchase the textbooks?**

No. A link to the textbook is provided in the course. You can choose to print out the textbook or complete the reading assignment online. Everything you need is built within the online course platform.

### **Where do I go to take the final examination for the course?**

The final examination is a part of the online course. Once you have completed all of the lessons and exercises, you will have access to the online exam.

### **How long do I have to take each final examination and what grade is considered passing?**

You have up to 45 minutes to take the final examination in *Treasury Management*. Once you have completed the exam, saved and submitted your answers, you will receive immediate notification of your exam grade. A passing grade of no less than 70% is required. If you do not receive a grade of 70% or higher, you are eligible to take the examination one additional time at no additional cost. The 50 questions in the timed exam are selected from a test bank and each exam is different.

### **Are there previous tests available for review?**

Self-tests, end-of-lesson quizzes and matching exercises are included in the online course.

### **How long does it take to learn the results of each exam?**

The examination results are graded online and you will receive immediate results. The University will officially notify you of your course outcome within four weeks of your exam date via e-mail.

### **Can I transfer my course registration to another student?**

During the first 30 days of your course, if you have not completed any course work (e.g., not attempted Lesson 1 quiz), you may opt for a one-time transfer of your enrollment to another student for an additional fee of \$50. The new student (i.e., substitute) would have up to one month from the transfer date to complete the course. Written requests should be sent to [student@georgiacenter.uga.edu](mailto:student@georgiacenter.uga.edu).

### **What is the cancellation/refund policy for individual enrollments?**

The Georgia Center will gladly issue full refunds for cancellations received in writing prior to the release of course access information. You may cancel your enrollment at any time during the course and receive a refund less a \$50 administrative fee, provided that you have not accessed the online course material at all.

### **Enroll Anytime. Register Now!**

For more information about *Treasury Management*, contact us at [questions@georgiacenter.uga.edu](mailto:questions@georgiacenter.uga.edu) or by telephone at +1-706-583-0424.