

Administrative Professionals Day Conference Agenda

Tuesday, March 21-
Wednesday, March 22, 2023

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8:30 a.m. – 12:00 p.m.

PRE-CONFERENCE WORKSHOPS

Another Project? Where Do I Start?

Jan Smid, President, Corporate-Copia, LLC

Graphic Design for Non-Designer

Sahar Aghasafari, Assistant Professor, Art and Graphic Design,
University of South Carolina Lancaster

1:00 p.m. – 4:30 p.m.

PRE-CONFERENCE WORKSHOPS (REPEATED)

Wednesday, March 22, 2023

7:30 am – 8:30 am

CHECK-IN/REGISTRATION

8:30 am – 10:00 am

OPENING SESSION

Keynote Presentation: The Joy Is In the NOW

Susan McMullen, Motivational Speaker, Trainer, and Coach

10:00 am – 10:30 am

A.M. BREAK

10:30 am – 11:45 pm

BREAKOUT SESSIONS

The Fragile Decade Turning apprehension into anticipation

Ken Chrzanowski, Senior Business Development Officer, Georgia United Credit Union
Catherine Genty, Financial Advisor, Georgia United Credit Union

Tips and Tricks When Meeting & Event Planning Isn't Your Full-Time Job

Abby Freeman, Managing Director of Mitchell Meetings; Past President of Meetings Professionals International Georgia Chapter

Better me, better you, better us

Kiz Adams, UGA Well-being Coordinator, Human Resources Training & Development

I was not saying what you heard...

Terence Johnson, CEO, Proof Positive Training & Development Center

Is It Me? Strategies to Strengthen Your Emotional Intelligence in the Workplace

Gail Stowers, Executive Director, Quantum Success Consultancy

How Does Your Garden Grow

Susan McMullen, Motivational Speaker, Trainer, and Coach

11:45 pm – 1:15 pm

NETWORKING LUNCHEON

1:15 pm – 2:30 pm

BREAKOUT SESSIONS (REPEATED)

2:30 pm – 3:00 pm

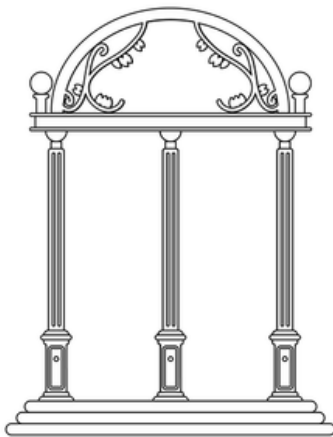
P.M. BREAK

3:00 pm – 4:15 pm

BREAKOUT SESSIONS (REPEATED)

4:15 pm

CONFERENCE ENDS



UNIVERSITY OF
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