



**UNIVERSITY OF
GEORGIA**

**Center for Continuing
Education & Hotel**

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Course Title: CBCS Medical Billing and Coding

Course Number: 87987

Course Format: Online

Course Start Date: May 16, 2017 – May 16, 2018

Course Fee: \$2,195 - includes the voucher to sit for the national exam

Program Type: Certificate of Completion

Student Name: XXXXXXXX

Course Description:

Whether you're just starting out or transitioning into a different field, there has never been a better time to enter the field of Medical Billing and Coding. More than 900,000 practicing physicians in the United States rely on medical billers and coders to receive payment for their services. Aside from medical facilities, positions are available with health insurance companies, pharmacies, medical suppliers, consulting firms, and medical billing companies. Healthcare workers are in high demand due to the increased medical needs of an aging population and the increased number of Americans qualifying for health insurance.

This program offers valuable training in legal, ethical, and regulatory concepts that are central to the field, including HIPAA compliance and third-party guidelines for filing insurance claims. You will gain hands-on, practical experience in medical billing and coding and work with the main coding manuals: ICD-10-CM, ICD-10-PCS, CPT, and HCPCS Level II. You will also learn how to code diagnoses, services, and procedures for all systems of the body.

Medical Terminology is the language of medicine. You will study word parts and the structures and functions of the human body. You will also learn about the disorders and medical procedures common to each body system, including musculoskeletal, cardiovascular, respiratory, digestive, nervous, endocrine, integumentary, genitourinary, lymphatic, and immune.



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You'll also have the option to complete the all-new Career Roadmap lesson for Medical Billing and Coding. This lesson will help you find, land, and keep a job in your new field. These job-finding and job-landing skills will serve you now and throughout the rest of your career.

Upon completion of this program, you should be well prepared to find your place in this rewarding healthcare career. You will also be able to take the Certified Billing and Coding Specialist (CBCS) exam offered by National Healthcareer Association (NHA), the registration fee for this exam is included with the program. This program will also prepare you to sit for the Certified Professional Coder (CPC) exam and the Certified Coding Associate (CCA) exam.

This program is entirely online and is completed at your own pace. When you register, you receive twelve (12) months to complete this program. The Male Reproductive System

Course Requirements:

This program can be taken from either a Mac or a PC. It is compatible with the Windows XP and later operating systems, Firefox, Chrome, or IE 7 and later browsers. There are no specific computer requirements other than an Internet connection, e-mail account, Microsoft Word (for assignment submissions), and Windows Media Player (which is available as a free download).

Adobe Flash Player and Adobe Acrobat Reader are required for this program.

ed2go will provide the required textbooks for this program:

A Guide to Health Insurance Billing

2017 CPT Standard Edition

2017 HCPCS Level II

ICD-10-CM Professional for Physicians 2017

ICD-10-PCS (2017)

Professional Review Guide for the CCA Examination, 2017 Edition

Merriam-Webster's Medical Desk Dictionary

Medical Terminology for Health Professions

After successfully completing your program, you'll also receive access to the National Healthcare Association (NHA) online practice exams and study guide, to help you study for your certification exam.



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Prerequisites:

In order to sit for national certification exams, candidates must have a high school diploma or equivalent; therefore, it is recommended you have this before enrolling for this program.