UNIVERSITY OF GEORGIA
Center for Continuing Education & Hotel

Course FAQs

Who should take the Grant Writing Certificate course?

Anyone working in the grant writing, fundraising, or nonprofit field or has duties related to grant writing seeking a step-by-step approach to writing a grant proposal. You might be new to grant writing — with less than two years' experience. Or you might be a seasoned professional desiring refreshment or an opportunity to update your knowledge on this topic. Led by a Certified Grant Writer®, this course combines collaborative learning with step-by-step processes to guide participants to write grant proposals with confidence.

Are there any prerequisites for enrolling in the course?

No. There are no prerequisites for enrolling in *Grant Writing Certificate*; the course content assumes a basic familiarity with grants.

Why should I complete the course?

As a graduate of the course, you will be well-positioned to grow and succeed in your career, offering much-needed skills to a wide range of employers and organizations.

What do I receive when I complete the course?

Successful graduates of the course will receive 2.4 Continuing Education Units (CEU) from the University of Georgia and a printed certificate mailed to you.

How much time will I need to devote to study?

Former students have reported spending ~2-4 hours per week studying, reading, writing, etc.

What are the graded components of the course?

- students must attend 85% or more of the scheduled live-session hours, and
- earn 70 points or more during these in-class activities:
  - Group work/presentations
  - Individual proposal writing submissions
  - Peer Review assignments

Do I have to purchase materials?

No. All course materials are provided in the registration fee and include the printable manual and all handouts and templates.

Can I study the online course content with my mobile device? What are the technology requirements for devices and browsers?

The online course content, tools and resources are optimized for a desktop or laptop computer. While the online platform is designed to be mobile responsive, we strongly recommend the use of a desktop or laptop computer.

What online platform is used for the live-online, virtual sessions?

Zoom: Your live-online course sessions will be held via Zoom; direct Zoom links are placed within the online classroom. We recommend that you download and install Zoom onto your desktop or laptop before the first online session. Visit https://zoom.us/download and click "download" to install Zoom Client for Meetings. Please update your version if necessary. Once you have installed/updated Zoom, please test the video and audio at https://zoom.us/test.

What is the cancellation/refund policy?

We will gladly issue a refund, minus a $75 cancellation fee, for requests received no later than 10 days before the course start date. If you are unable to attend the scheduled course dates, you may request a transfer to the next available course offering. Only one course transfer is permitted, and written requests should be received no later than 10 days before the course start date.

Will I earn a national certification at the end of this course?

This course awards a certificate of program completion and is not affiliated with any certification-awarding organization. Our course does prepare you with the fundamentals of grant proposal writing which can benefit anyone seeking a national certification. If you are interested in becoming a nationally certified grant writer, please visit American's Grant Writers' Association or Grant Professionals Certification Institute